

# Terms of Delivery

april 7th 2017



Delivery carriage free to

## Company 4 Marketing Services GmbH

Logistik-Center Unit 2

Am Gfild 2 (until mid 2017 access through „Am Hart“)

D-85375 Neufahrn

To ensure the quick and smooth handling of all deliveries, please take note of the terms of delivery below:

- \* Each pallet delivery of 5 pallets or more has to be announced in advance to the Company 4 Care Center at least 24 hours prior to the delivery either by phone, fax or mail. Otherwise those deliveries will not be accepted.
- \* Delivery times at the Logistics Center are:

Monday–Thursday	.....	8.00am-12.30pm
		1.00pm-4.00pm
Friday	.....	8.00am-2.00pm
- \* Any deliveries or pickups beyond these delivery times will be charged with an additional service fee.
- \* Any deliveries with clearly visible transport damage will either not be accepted or accepted „under reserve“.
- \* A delivery without delivery note (which has to include: our article number and order number, quantity, bundling and packaging unit per parcel) will be treated as „unexplained“ delivery and will receive a replacement note with a provisional article number. This will result in increased service efforts.
- \* Conformal pallet deliveries consist of single material pallets on exchangeable and undamaged Euro pallets according to EPAL standards (Pallet EUR 31.50" x 47.24"), with a packing height of up to 1.20 meters (47.24"), properly packed and secured. The load on the pallet may not extend beyond its dimensions. Non-conformal deliveries are being repacked on undamaged Euro pallets with according costs, one-way pallets or half pallets will be disposed without prior consultation. Mixed pallets are being repacked on single material Euro pallets.
- \* Each pallet must be packed with handy cardboard parcels (max. 20 kg), each one labeled on the front with the quantity per parcel, the description of contents, as well as with our article number. Goods delivered must be bundled in its original packaging as well as convenient sub-packages (max. 50 pieces in each). Unbundled goods will be bundled ex post with costs. Printed goods must be labeled with our article number each.

For further questions or feedback please contact:

## Company 4 Marketing Services GmbH

Care-Center

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✉ c4.care@company4.de

# Logistics-Center

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Logistik-Center Unit 2

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D-85375 Neufahrn

## Neufahrn at Freising

